

MARKET LAVINGTON PARISH COUNCIL

Clerk: Mrs Carol Hackett, 23 Orchard Close, West Ashton. Wiltshire. BA14 6AU.

Tel: 01225 760372 or Email: marketlavpc@gmail.com

Old School Hall Committee Meeting to be held on

Tuesday 3rd April 2018, at 7.15 pm in the Old School, Market Lavington

Carol Hackett

Carol Hackett - Parish Clerk

	AGENDA ITEM
17/18-387	Apologies for Absence To receive apologies for absence and consider reasons for non-attendance
17/18-388	Declarations of Interest and Dispensations to Participate <ul style="list-style-type: none">a) To receive declarations of interest in respect of matters contained in this agendab) To receive any dispensation requests received
17/18-389	Minutes of Council meeting To confirm and sign as a correct record the minutes of the Old School Committee meeting held on the 6th March 2018 (<i>copy attached</i>)
17/18-390	Adjournment for Public Discussion (maximum of 5 minutes) Opportunity for members of the public to speak on matters contained in this agenda
17/18-391	Update on actions agreed at last meeting <ul style="list-style-type: none">a) Request for hand rail to be installed at the bottom of the steps on the right hand side of the building / need to improve and regularise signage on the exterior of the Old School – Review information and photographs from Cllr Davis and consider new design and proposalsb) Fire Risk Assessment document – Update by Cllr Davisc) Reference for CDM Advisor – Update by Clerkd) Contractor Investigative work – Update by Clerke) 'Sponsoring a tile' / 'Just Giving' page – Update by Cllr Davisf) Letter of intention – Update by Clerkg) Storage arrangements – Update by Clerk and Cllr Davis from enquiries made. Note any feedback from Regular User groupsh) PWLB application – Update from Parish Council meeting
17/18-392	Old School Restoration Project <ul style="list-style-type: none">a) Plain Action Grant – Update by Clerkb) Potential cost cutting savings provided by Project Manager and Contractor - Discussc) Pre Contract Meeting to be held on Wednesday 9th May at 11.30am in the Old School – To agree attendanced) Old School Cleaner – Consider options during restoration worke) VAT registration – Consider when/if to submit 'voluntary VAT registration' applicationf) Liaison with Old School Regular Users – Discuss any other feedback receivedg) Any other updatesh) Next steps - consider
17/19-393	Year-end balances 2017/18 To review the OSH income and spend balances as at 31/3/18, and consider proposals for carrying forward any unspent provisions into 'Earmarked Reserve' (as per financial regulations para. 4.3)
17/18-394	Other Old School Hall business <ul style="list-style-type: none">a) Opportunity for individual Councillors / Non-Councillors / Clerk to bring any

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	matter not on the agenda to the Committees attention – for information
17/18-395	Date of next Meeting Agree
17/18-396	Closure of meeting